

Manipulating Orders

Quick Discontinue (click as seen below)

The screenshot shows a medical order management interface. At the top, there is a table with columns for Start, Ordering Physician, Order Name, and Status. Below this is a section for 'Medications' with a sub-section for 'Inpatient'. A list of orders is displayed, including two 'hePARIN' orders. A red arrow points to a 'Click to Discontinue' button next to one of the 'hePARIN' orders. Below the list is a 'Details for hePARIN' section with tabs for 'Details', 'Order Comments', 'Offset Details', and 'Diagnosis'. The 'Details' tab is active, showing 'Order details' and 'Detail values'. The 'Discontinue Date and Time' is set to '08/16/2011 16:00:00' and the 'Discontinue Reason' is empty. A red arrow points to a 'Click' button at the bottom right of the details section.

Start	Ordering Physician	Order Name	Status
Medications			
Inpatient			
08/08/2011 09:53 EDT	Spivak DO, Steven L	hePARIN	Ordered
08/08/2011 09:53 EDT	Spivak DO, Steven L	hePARIN	Ordered
08/03/2011 15:00 EDT	Gupta_Test, Hemant	Click to Discontinue (flex)	Discontinued
07/07/2011		ipratropium	Deleted
08/08/2011 09:53 EDT	Spivak DO, Steven L	hePARIN	Discontinued
08/08/2011	Gupta_Test, Hemant	...	Discontinued

Details for hePARIN

Order details

Discontinue Date and Time: 08/16/2011 16:00:00

Discontinue Reason

Detail values

08/16/2011 1600 EDT

Displayed: All Active Orders | Inactive Orders Since 03/05/2011

HPAR OLL: 940; 03 FIN:9912603413 Admit: 08/01/2011 10:15 EDT

Medications

hePARIN Discontinue 08/08/2011-09:53 EDT Discontinue Date/Time: 08/16/2011-1 EDT

Click

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Right Click on any order to "Cancel/Dc" it. A discontinue reason is not required. You can however put one in if you wanted to.

The screenshot shows a medical order management interface with a right-click context menu open over a list of orders. The menu options include: Renew, Modify, Copy, Cancel/Reorder, Suspend, Activate, Complete, Cancel/DC, Void, Convert to Prescription, Reschedule Administration Times..., Cosign (No Dose Range Checking)..., Add/Modify Compliance, Order Information..., Comments..., Results..., Ingredients..., Reference Information..., Print, Advanced Filters..., Enable Edit on the Line, and Disable Order Information Hyperlink. A red arrow points to the 'Cancel/DC' option in the menu.

Steven L hePARIN Ordered 5.000

Steven L hePARIN Ordered

st, Hemant cep

ipra (Atr

leva (Xo

albu

st, Hemant sod (No

...

Cancel/DC

Convert to Prescription

Reschedule Administration Times...

Cosign (No Dose Range Checking)...

Add/Modify Compliance

Order Information...

Comments...

Results...

Ingredients...

Reference Information...

Print

Advanced Filters...

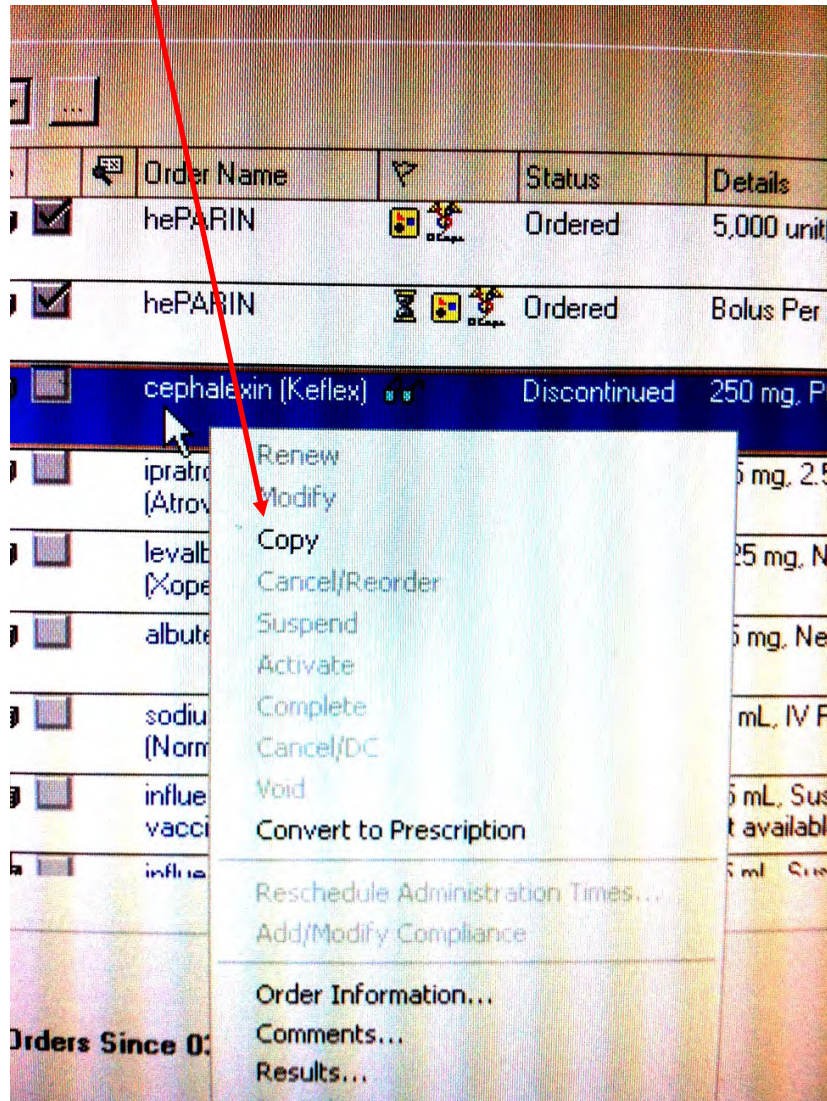
Enable Edit on the Line

Disable Order Information Hyperlink

Manipulating Orders

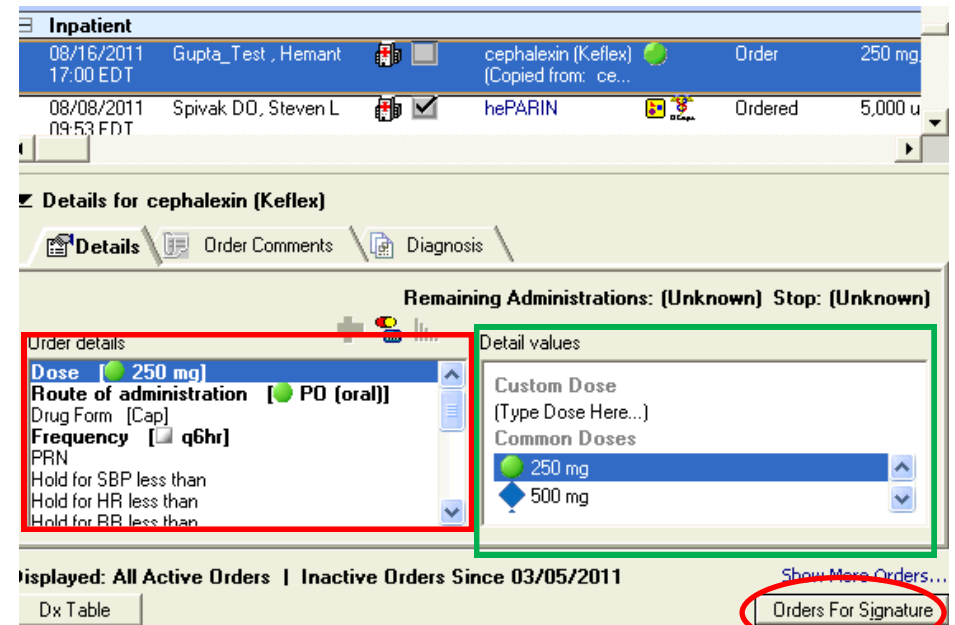
“Copy” function

We can **reorder meds, labs, diagnostics, etc.** that have been completed, discontinued, canceled, or deleted by selecting **“Copy.”**



Manipulating Orders

“Copy” function



Note the exact same med is now being copied exactly the same way it had been ordered previously. You at this time can manipulate all fields of the medication, (dose, route, frequency, priority, start and stop dates) by reviewing the **ORDER DETAILS** window and filling out **DETAIL VALUES** (see above)

Remember to click **“Orders for signature”** and then **“Sign”** — to place the order.

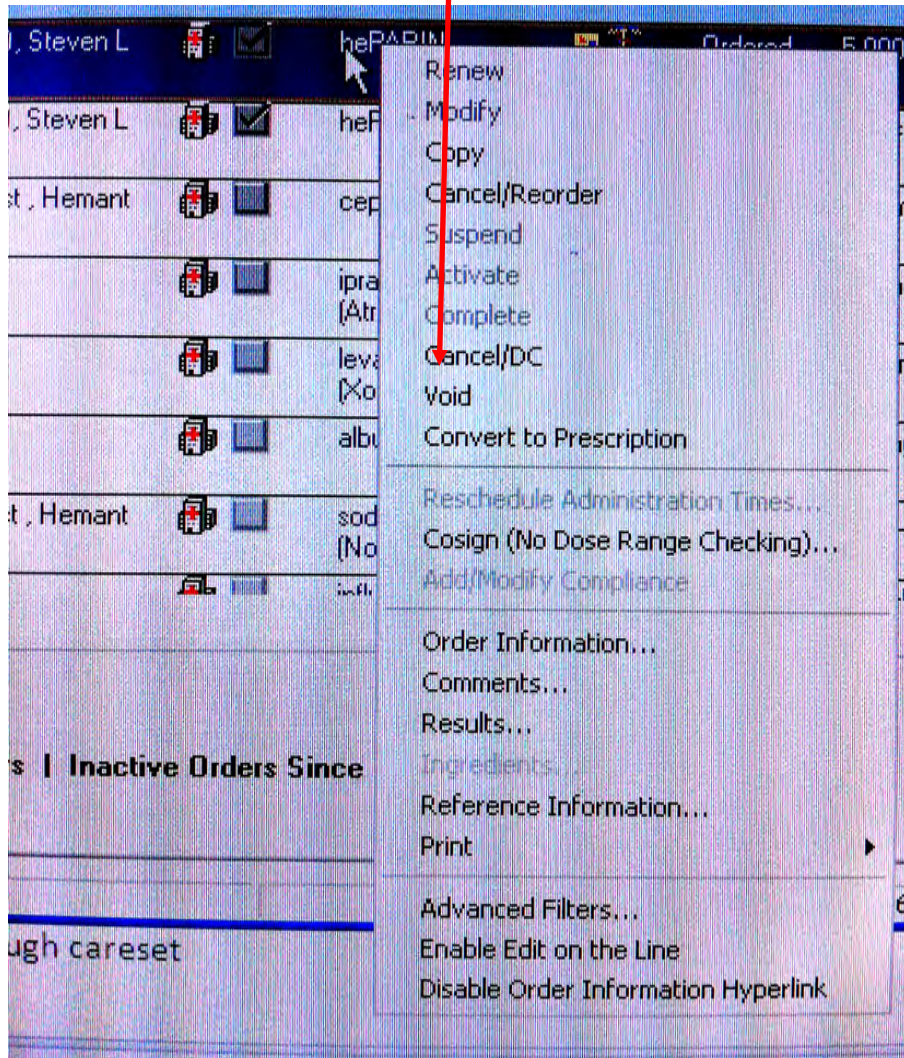


***Remember: a COPY order can be done to ANY order**

Manipulating Orders

“Void” function

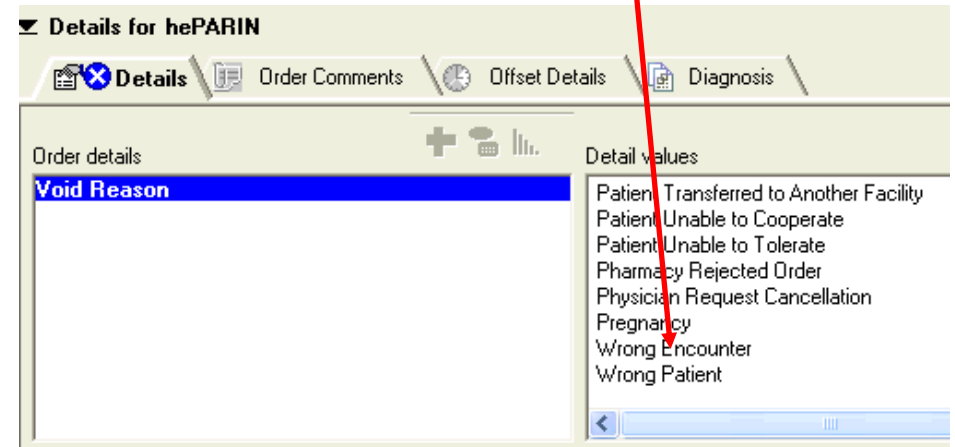
Right Click on any order to “Void” it. **A void reason is required.** Void should be used for incorrect meds on the incorrect patient only. **DO NOT** use it to discontinue something



Manipulating Orders

“Void” function

Note in this case one would pick “Wrong Patient” or another reason from list below.



Remember to pick the reason.

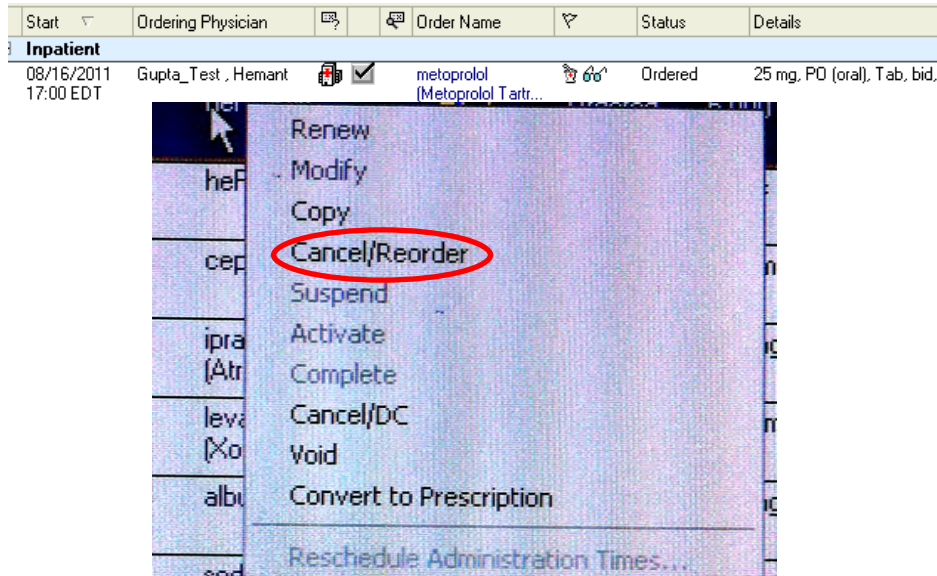
Click on **“Orders for Signature”**

Click on **“Sign”** (to place the order).

Manipulating Orders

“Cancel/Reorder” function

Note the Metoprolol 25 mg po bid order below. You can right click on it and select “Cancel/Reorder”



At this point 2 actions occur. 1) the original order gets copied to a new order. The original order then gets discontinued immediately. Prior to placing the new order you can change the DOSE, FREQUENCY, PRIORITY, all fields EXCEPT ROUTE..

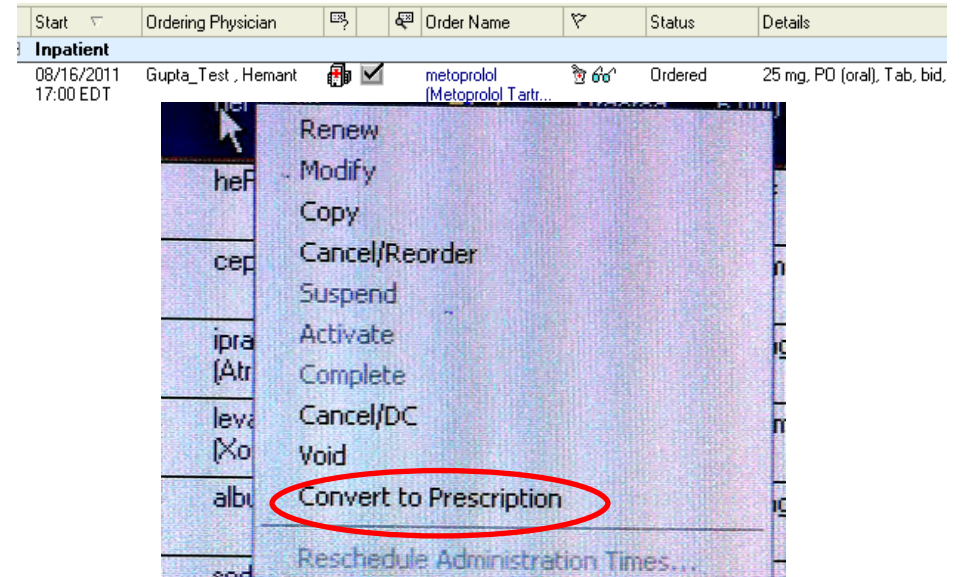
DO NOT change the ROUTE !!!
eg Po—> IV or IV—> PO

Product Assignment does not occur if you change the ROUTE. The PO med can't be given IV. They are treated as separate medications in CERNER pharmacy !!!

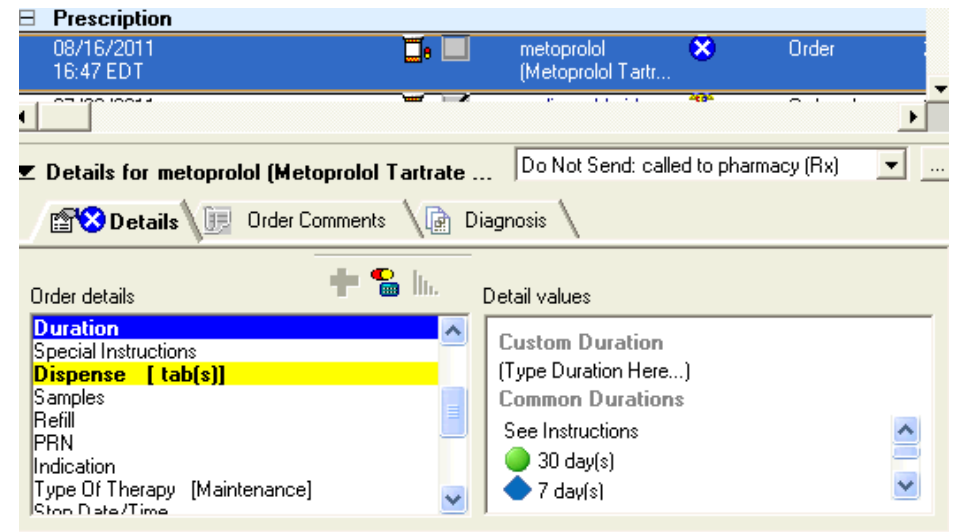
Manipulating Orders

“Convert to Prescription” function

Note: The INPATIENT MED “Metoprolol” can be converted to an outpatient prescription.



Duration is required for outpatient medications.



Manipulating Orders

“Convert to Prescription” function

The screenshot shows the 'Prescription' window for a metoprolol order. The 'Details' tab is active, and the 'Duration' section is expanded. The 'Dispense [tab(s)]' option is highlighted in yellow. In the 'Detail values' section, under 'Common Durations', the '30 day(s)' option is circled in red. Other options include '7 day(s)'.

For maintenance medications a duration of 30 days is sufficient as the patient should be following up with outpatient healthcare providers (with in) 30 days.

Please be specific for antibiotics on their duration and be cognizant on the “total” number of days of therapy required as an outpatient for antibiotic therapy.

Select 30 days (above). Note Below BOTH can exist in a patient’s chart. One is outpatient and one is inpatient.

The screenshot shows a medication list with two entries for metoprolol. The top entry is labeled 'Inpatient Med' and the bottom entry is labeled 'Outpatient Med'. Both entries are marked as 'Ordered' and specify a dosage of 25 mg. The bottom entry also includes 'Tab, bid, Hold f'.