

LOURDES COURIER PICKUP/DROP OFF SCHEDULE

Please note that all times listed are approximate. Depending on the driving conditions for that day, delays at other pickup locations, and other ad hoc stat requests, pick up times could vary. However, on most days these times will be an accurate guide within 15 minutes. Only Lourdes sites are listed.

PICK UP	P/U's	1 st		2 nd		3 rd		4 th		5 th	
		Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off
<i>Vestal</i>	5	9:00	10:30	11:15	12:00	1:30	2:00	2:45	4:15	6:30	7:15
<i>Robinson St.</i>	3	9:30	10:30	11:30	12:00	1:30	1:45	3:30	4:15	6:45	7:00
<i>Endicott</i>	3	10:30	12:00	2:30	2:30	6:00	7:15				
<i>Owego</i>	3	10:00	12:00	1:00	2:00	5:30	7:15				
<i>303 Main St</i>	3	10:00	10:30	1:00	1:30	3:30	4:00				
<i>Dermatology 102</i>	4	11:15	12:00	1:30	2:00	2:45	4:00	6:30	7:15		
<i>Women's Health</i>	3	11:15	12:00	1:30	2:00	2:45	4:00				
<i>Upper Front St.</i>	3	9:45	10:30	1:00	1:45	3:45	4:30				
<i>Vestal Suite 202</i>	2	11:15	12:00	2:45	4:00						
<i>Vestal Suite 203</i>	2	11:15	12:00	2:45	4:00						
<i>Whitney point</i>	2	12:00	2:00	3:15	4:30						
<i>Richford</i>	1	12:30	2:00								
<i>Hancock</i>	1	9:40	11:30								

For courier pickups, the lab/practices and couriers have agreed upon the following expectations:

COURIERS WILL:

- Handle specimens with care and provide proper transport to the lab
- Wait a reasonable amount of time if there was last minute sample (5 minutes)
- Sign off log sheet with initials, date and time

PRACTICE/LAB WILL PRIOR TO PICK UP TIME:

- Have log sheet printed and completed, specimens ready to go
- Have specimens bagged
- Have send out sheet completed with site, date, and list of specimens in transport bio bag
- Start new log sheet after courier signs off!

Courier Questions ?

Jake Simmons, Courier Manager: 798-5576; jacob.simmons@lourdes.com

Lab Questions ?

Kelly Rutter, Supervisor Lab; 798-5218